



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MANOHAR MEMORIAL COLLEGE, FATEHABAD
Name of the head of the Institution	Dr. Gurcharan Dass
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01667220122
Mobile no.	8901303693
Registered Email	mmc1970ftbd@yahoo.co.in
Alternate Email	iqacmmc1970@gmail.com
Address	Manohar Memorial P.G. College, Ratia Road, Fatehabad
City/Town	Fatehabad
State/UT	Haryana
Pincode	125050

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Robin Anand
Phone no/Alternate Phone no.	01667220122
Mobile no.	9468241412
Registered Email	mmc1970ftbd@yahoo.co.in
Alternate Email	iqacmmc1970@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	_https://mmcollege.ac.in/files/AOAR2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://mmcollege.ac.in/IQAC/AcademicCalendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.30	2003	21-Mar-2003	20-Mar-2008

6. Date of Establishment of IQAC	07-Jan-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting-I	12-Jul-2018	20

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Manohar Memorial P.G.College, Fatehabad	Faculty Development Programme	DHE Haryana	2019 2	100000
Manohar Memorial P.G.College, Fatehabad	State Level Inter College Kabaddi Championship	DHE Haryana	2019 4	400000
Manohar Memorial P.G.College, Fatehabad	Faculty Development Programme	DHE Haryana	2019 2	100000
Manohar Memorial P.G.College, Fatehabad	Promotion of Science Activities	DHE Haryana	2018 1	23000
Manohar Memorial P.G.College, Fatehabad	NSS	DHE Haryana	2019 7	89000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? The IQAC encouraged the faculty to participate in Seminars/Conferences/refresher courses, seminars, workshops, STC, conferences. Registration fees and TA/DA is paid by college. Two DGHE sponsored National Seminars, Two College Level Seminars and a number of extension lectures are organised. ? The IQAC extends support to improve skills of the Students and participating cocurricular and Extracurricular activities e.g. to participate in various competitions, seminars and science exhibitions etc. Workshops are organised for staff members and students on IT skills. ? PG courses in Physics, Chemistry and Mathematics introduced in Faculty of Science and additional 80 seats in B.Com were sanctioned by university. ? College organised state level Kabaddi Tournament by Department of Physical education to motivate sports students. ? To motivate students towards cleanliness 'Manohar Kadam swachhta ki or' derive initiated.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Introduce PG courses in science	Started M.Sc. Mathematics(intake 40 seats) from the academic session 201819
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Governing Body	09-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

22-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The college maintains management information system to support its academic activities and administrative operations. We have successfully

automated most activities in the college to improve the efficiency of operations. E - System is available for the following: Admissions - College MIS admission modules helps in admission process of all required to complete the admission formality by filling up online admission forms, writing up their academic information on this form. With the help of this module, applicants can choose to submit these applications at their convenience. This is a great advantage to candidates in rural areas and candidates with disabilities. The module helps in collecting the information of this academic admission programme wise and also helps in making merit lists. It also increases the accuracy and efficiency in work because whole process will go through office program. So this system is highly reliable and eliminates chances of errors. With this, the students are admitted strictly based on their merit marks. Leave Record - Through this module, all faculty members of the college apply for all types of leaves. It eliminates paperwork or manual intervention. With the help of online record, all of this can be done in just a few minutes, So on the basis of this record , whole necessary information goes for necessary approval of the same keeping record of total number of leaves consumed by the faculty and the balance leave available throughout the year. Library - Library is fully computerised and functions through automated KOHA Software. It helps in efficient Data Management and also increases library engagement .It saves the time and also increases the efficiency in work. It helps us to manage the library constructively and removes needless manual practices which eliminate the chances of human error. An organised, neat and systematic library is sure to progress rather than a poorly organised one. The time is saved through this computerised system which can be utilised for other efficient or useful activities in the library. Accounts - Ledgers, summary, collection reports and pending reports, exam fees collection are maintained through this system. SMS Alerts - Any notification, we want to send to the students, can

send via SMS through Zimong Software. It helps in sharing information and regularly updates online all the data with high integrated system. It reduces paper cost, manpower and time. With the help of it, automatically scheduled messages can be sent without and delay. College events, festival and birthday greetings can also be sent to parents and students. Digitalisation reduces the cost of printing and paperwork every year and saves related expenses and can maintain a history of SMS for future transactions.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college ensures a well- planned curriculum delivery and documentation in very efficient ways. Being an affiliated college, the institution follows the curriculum designed by the affiliating University i.e. Ch. Devi Lal University.

The entire curriculum is available to the Stake-holders on the University/College Website. Academic Planning starts with the very beginning of every academic session. Time table is prepared before the commencement of the classes. The draft of the time table is usually prepared by Time table In-charges of each stream. After compilation, it is displayed on the college website and notice board. College follows an organized system of Curriculum delivery and necessary documentation every year. Ch. Devi Lal University, Sirsa designs the syllabi for various concerns run by the college. The commitment of our college towards complete development of students is social, moral and academic growth. This college has always kept up high standards of education sport and cultural activities. Those visions goals and mission are communicable to all the stakeholders for effective implementation of our vision. Academic planning according to the board objectives of the university is done before start of every year. Our college prepares academic calendar. Every year before the beginning of academic session of work-load and proper time table is ensured by head of department and time table in charges. The work-load is distributed according to DHE norms for teachers working in each department of the college.

The department's teachers prepare lectures to be delivered in advance and syllabus is covered by respective teachers to ensure timely completion of course content. Every department conducts compensation classes for students to ensure course completion every year. Syllabus uploaded on university website is discussed by teachers and also provided to students for their information.

Before commencement of session the progress of each student is ensured by conducting class tests and assignments in every subject. The students are also given assignments to make PPT and present in their classes which is part of their curriculum and internal assessment. The institution has well equipped

library with latest reference books and text books to fulfil content requirements of curriculum. Teachers form every department co-ordinate with college librarian by giving their requirement of books every year to ensure books needed for their subjects are available for students without any hindrance. Before beginning of the session the students are encouraged to visit library and also give their feedback in informal way regarding availability of

books and also functioning of library to ensure timely changes to make system friendly to students. Our teachers from departments of music, Punjabi and Commerce are part of university Board of studies. College encourages all teachers to attend seminars and workshops to update themselves and ensure effective teaching. The college organizes seminars and conferences from time to time on current relevant topics.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Computer Hardware Maintenance	-	01/08/2018	45	Employability and Entrepreneurship	Knowledge of Computer Hardware
Certificate Course in Yoga Meditation	-	01/08/2018	45	Employability and Entrepreneurship	Basic benefits of Yoga Meditation
Certificate Course in Basic Skills of Kabaddi	-	01/08/2018	45	Employability and Entrepreneurship	Basic Skills of Kabaddi
Certificate Course in Food Preservation	-	01/08/2018	45	Employability and Entrepreneurship	Basic techniques to preserve foods

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Physics	01/07/2018
MSc	Chemistry	01/07/2018
MSc	Mathematics	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2018
MA	Hindi	01/07/2018
MA	Punjabi	01/07/2018
MA	Economics	01/07/2018
MCom	Commerce	01/07/2018
MSc	Physics	01/07/2018

MSc	Chemistry	01/07/2018
MSc	Mathematics	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Computer Hardware Maintenance	01/08/2018	20
Certificate Course in Food Preservation	01/08/2018	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	145
BSc	Zoology	145
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback forms were collected and analysed by IQAC of the institution and discussed with Principal. For the betterment of the institution the institution constantly seeks advice from its stakeholders and analyzes this feedback and submits its report to the Principal and IQAC. To analyse the feedback of the students related to the potential of the college in all the spheres, the Feedback Analysis Committee conducts evaluation of more than 20 percent of total students. Structured and standardized feedback is collected from the students in a online by college app and offline and sent for analysis. Then, the data is compiled by statistical tools or manually to review whole collected responses. If any grievance or the corrective action is required, then the appropriate department takes necessary initiatives and proposes corrective actions to the Principal. This is how stakeholders' feedback becomes instrumental in curriculum enrichment as per stakeholders' needs. Although, the college offers need based enrichment programmes yet the faculty take care of enriching and supplementing those parts of the syllabi that have become</p>

obsolete with latest resources and knowledge. The college collects feedback from students in various aspects like infrastructure, canteen facility, sports facility learning environment and teaching learning process etc on regular basis. Informal feedback is obtained by the teachers in their classrooms. College office sends teachers' feedback to the board of studies of the university and changes are made in the curriculum accordingly. Effective Feedback structure encourages the instructor and is helpful in improving motivation and increased developmental efforts for the growth of the institution. Suggestion Boxes are also provided in each teaching block of the college for making the teaching learning process more effective. Syllabus Coverage- feedback regarding syllabus coverage is also gathered from the individual subject wise teacher. It is realised from feedback that every teacher completes his/her syllabus on time. Students' Feedback is a rich and valuable source of information for both formative and summative purposes. Hence, analysis and consequent improvement is a key component for enhancing the quality framework of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General & Honours	685	2052	685
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3055	394	83	6	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
107	82	7	4	1	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All the departments maintain the records of class tests, attendance and assignment of students for reviewing the performance of the students. The college has a well structured monitoring system. Every department assigns a teacher to maintain the profile of the students to monitor their academic and soft skills gaps and progress. Small batches of students are allotted to the tutors who are personally guided and counselled by them. On the basis of their academic and personal record, they are categorized as Advanced Learners, Slow Learners, Reserved

Categories and Female Students. The institution follows the Student-Tutor Mechanism in all the classes. Tutors interact with students in their initial lectures and assess them for grouping into Advanced Learners and Slow Learners. The Tutor provides them individual attention and one-to-one counseling to address their personal, emotional, professional and social issues which also help to reduce the dropout rate. Performance of the students is regularly monitored by the tutors and suitable corrective measures are taken as and when required. Thereafter suitable remedial means like extra classes, tutorials and counselling sessions are organized to cater to the needs of these special categories. Advanced Learners are encouraged to visit the Library. They are motivated to use text books and reference books by organising several programmes like exhibition of available books on various occasions, Book Review Competitions, Wall Magazine Competition etc. Tutors lay great emphasis on the overall personality development of students and motivate them to participate in games, sports and curricular activities. Field Visits in NSS camps, Educational tours other Universities and HEIs are organised to give them real life exposure of work culture. Guest lectures and workshops on hard and soft skills both are organised to make them employable.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3449	107	1:32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
116	22	9	84	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Ram Gopal	Assistant Professor	Appreciation certificate with regard to excellent work in Athletic M W
2018	Dr. Vijay Goyal	Assistant Professor	Appreciation certificate with regard to excellent work in NSS
2018	Sh. Vinod Kumar	Assistant Professor	Appreciation certificate with regard to excellent work in organisation of District Youth Parliament
2018	Dr. Geetu	Assistant Professor	Appreciation certificate with regard to Best Stage Performance

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	VI	17/06/2019	10/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation process for internal assessment is done by the respective departments internally. The senior faculty assists and guides the younger faculty regarding the same. At times, wherever required, the Coordinator of Spot Evaluation issues guidelines for evaluators according to guidelines received from university which helps in making the evaluation process standardized. Conduct of unit tests is done at the institutional level. Faculty members apprise the students about the evaluation process in their respective classes. Evaluated assignments and class-tests are returned to them for a short period, during which, students' doubts regarding evaluation are taken up. A Grievance Redressal Committee is constituted for examination to solve issues related to results and university work. Grievances connected with evaluation are taken up by the Examination Redressal Committee of the college. Ch. Devi Lal University adopted the Semester System of teaching in UG/PG classes in 2011. The college has planned to conduct class test and prepare internal assessment according to set uniform standards of evaluation for the students. The examination branch has switched from manual work to computerized system for preparing record of evaluation and internal assessment. After getting data from teachers regarding assessment and practical examination awards, it is uploaded on university portal. This is one of the major reforms in examination branch in session 2018-19.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college informs the students about the university notices and circulars related to the examinations from time to time through students' notice board as well as departmental notice boards. The basic Academic Calendar is provided by the University. It is displayed well in advance on the college notice boards in the college. The institution prepares Academic Calendar in coordination with IQAC, incorporating the latest topics and skills required by the students in the form of guest lectures, workshops, seminars etc. after a thorough analysis of the feedback taken from the stakeholders from time to time. Thereafter, Teaching Schedules are planned by each department for odd and even semesters respectively in the departmental meetings. Ground Time-Table is prepared by Time table Committee specially constituted for this purpose. Thereafter, the respective HODs prepare the Time Table of their department and disseminate the same. The entire syllabus is unitized as per the month-wise availability of teaching days and lesson plans are prepared. The college provides a date bound schedule for the submission of Assignments. All the departments conduct internal examinations and the students are informed well in advance about these examinations. Class Tests are conducted in a phased and planned manner keeping in view the class-size and number of subjects being studied by each student. Evaluation of Class-Tests and Assignments is time-bound. The results are displayed on notice boards of departments where they can be freely accessed both by the students and staff. Academic calendar in which academic as well as proposed extra Co- Curricular activities are mentioned, is uploaded on website through IQAC.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mmcollege.ac.in/IOAC/ProgrammeOutcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	General & Honours	450	320	71.1
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://mmcollege.ac.in/feedback/ActionTakenReport>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Workshop for Teaching Staff	Computer Science	16/11/2018
One Day Workshop for Non-Teaching Staff	Computer Science	17/11/2018
One Week Workshop on Theatre Performing Art	Theatre Television	06/11/2018
One Week Workshop on Wordpress	Computer Science	06/11/2018
One Week Workshop on Kabaddi	Physical Education	11/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsored By	Name of the	Nature of Start-	Date of
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Center			Start-up	up	Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physical Education	2	5.43
International	Economics	2	5.68
International	English	5	5.21
International	Hindi	2	4.0
International	Computer Science	2	6.56
National	Home Science	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physical Education	1
Mathematics	1
History	1
Computer Science	1
Hindi	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	0	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	47	Nil	Nil
Presented papers	4	47	Nil	Nil
Resource persons	Nil	7	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camps	YRC NSS Units of M.M. College, Fatehabad in collaboration with District Red Cross Society	10	240
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC Parade on 15 August and 26 January	Appreciation Certificate	District Administration, Fatehabad	80
Teaching, Learning, Sports Cultural	Best Degree College in District Fatehabad	Ch. Devi Lal University, Sirsa	3449
Administration	Best Principal	Ch. Devi Lal University, Sirsa	3449
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Pakhwara	NSS, NCC, YRC Units of M.M. College, Fatehabad	Clinliness Drive	6	350

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Seminar on Sponsored Seminars and Conference- Goals and Gains	64	DHE Haryana	2
Swatch Bharat Mission Me Yuvao Ki Sahbhagita	151	DHE Haryana	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Zimong Software Pvt. Ltd., Sirsa	15/07/2018	Staff Students Training	280
S.D. College, Ambala Cantt.	03/05/2019	Research Work, Extension Lectures, Workshops	150
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1800000	1797573

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Local Software	Partially	0	2009
Koha	Fully	3.12.2015	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	43760	8082170	736	348981	44496	8431151
Reference Books	1029	684676	Nill	Nill	1029	684676
e-Books	135809	18570	Nill	Nill	135809	18570
Journals	16	11230	6	20150	22	31380
e-Journals	6087	16500	Nill	Nill	6087	16500
Digital Database	1	Nill	Nill	Nill	1	Nill
CD & Video	293	20495	13	2600	306	23095
Library Automation	1	Nill	Nill	Nill	1	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Vikesh Sethi	PPTs	ILMS	15/11/2018
Dr. Vijay Goyal	PPTs	ILMS	17/12/2018
Dr. Anita Khayalia	PPTs	ILMS	09/01/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	180	5	7	1	1	13	10	6	0
Added	0	0	0	0	0	0	0	5	0
Total	180	5	7	1	1	13	10	11	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
PPTs	https://mmcollege.ac.in/study-material

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
400000	371516	140000	134463

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policy for Utilization of Physical, Academic and Support Facilities Purpose
It is really very important to understand the Value of having an "Effective Policy" for the Optimum Utilization of Physical, Academic and Support Facilities. College authorities take several corrective and pertinent measures to facilitate a better teaching-learning environment. Well-established policies and procedures that fulfil the required quality standards are implemented through a proper organizational framework and workflow to augment its existing infrastructure and develop new ones for facilitating new programmes. ? Some Standard Operating Procedures (SOPs) are formulated for the Utilization of Physical, Academic and Support Facilities. ? All sorts of curricular and extra-curricular activities are structured to achieve the desired purpose. ? Right policy definitely provides an effective approach towards scheduling and usage of these facilities. ? Stakeholders are guided to understand the judicious utilization of the facilities for activities and events that are organized inside the campus. ? Better coordination is established among all the stakeholders for maximum utilization of these facilities. • The policy applies exclusively to the best utilization of Physical, Academic and Support Facilities of the Institution.

<https://mmcollege.ac.in/IQAC/ProceduresandPolicies>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	PMS for SC/BC Students	537	5341683
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nil	Nil	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Guidance Placement	14	14	14	14
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	CCSHAU, Hisar	1	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	38	B.Sc.	Science	KUK, GJU, CDLU, P.U.	M.Sc., B.Ed.

2018	58	B.A.	Arts	KUK, GJU, CDLU,P.U.	M.A., B.Ed., L.L.B.
2018	56	B.Com.	Commerce	KUK, GJU, CDLU,P.U.	M.Com., B.Ed., MBA
2018	5	Diploma	Fashion Designing	CDLU	B.Sc. Textile
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	16
Any Other	6
CAT	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mehandi Making Competition on Karwa Chauth	College	35
Nukkad Natak	College	15
Inter-College Kabaddi Tournament	University Level	84
Annual Athletic Meet	College	520
Talent Show	College	25
Sur Sanjh	College	22
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze	National	1	Nil	1646010506	Mayank
2018	Bronze	National	1	Nil	1646010336	Paras
2018	Silver	National	1	Nil	20026	Kanchan
2018	Bronze	National	1	Nil	1646010506	Mayank
2018	Gold	National	1	Nil	18030043 0542	Rekha
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of

the institution (maximum 500 words)

The college has a students council, which is elected body made up of President, Vice president, Secretary and Joint Secretary by indirect election according to state government policy. It always joins hands with faculty members and college administration to ensure overall development of the college. The students council puts forward their suggestions on different issues related to the academic and administrative affairs of the college to the Principal. The Council members hold meetings with the Principal of the college during which they raise issues about various college aspects that concern them, and ensure that their voices are heard. Problems faced by students are communicated to the college authorities through the president of the Student Council. The students also act as members of various academic and administrative bodies of the college such as College magazine, NSS advisory committee, stage management and general organisation. In this year two gender champions (one boy, one girl) selected from college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

43

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The organisational structure of the college follows the concept of decentralisation and participates management for smooth functioning. - Heads of departments are fully authorised to organise the complete activities of their department such as scheduling of time-table, purchasing, decisions, scheduling of internal examination and associated activities. - The college has top to bottom and bottom to top organisational structure. Teachers have been designated to look after Various functioning such as sports, cultural, academics etc. - To encourage participative management, regular staff meetings are held, where innovative ideas of the staff are always welcomed. Staff members have contributed a lot due to free access at all, even at principal level. - The students council of the college also contributes a lot for the development of college due to regular interaction with the principal and teachers. Suggestion boxes are provided in each faculty block to share their views or ideas with college administration. - The college maintains a visitors book while interacting with all faculty members during seminars, conferences etc. This visitors book serves the college with various innovative ideas as the visitors share their ideas, views in this book. - IQAC has given the freedom to plan and implement various policies as per discussion through various meeting held in the year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college of Chaudhary Devi Lal University, Sirsa, the college adheres to the curriculum prescribed by the university in all the courses. But there are provisions in the university administration for the development of the curriculum through Academic Council and PG and UG Board of Studies. So a number of faculty members contribute to curriculum as members of Board of Studies. In the current year Dr. Robin Anand, Dr. Rajni, Prof. Prathiba and Dr. Vijay Goyal have contributed to the curriculum development of their respective fields as Member Board of Studies as per the provision in university administration for curriculum development through academic council and UG and PG board of studies.
Teaching and Learning	For the effective teaching and learning processes, the college has designated a Senior Faculty member as Dean Academic Affairs. For effective learning and teaching, the college is regularly improving its data and implement new technology and tools. The college is providing wi fi facility across the campus. Library also helps students to provide them for various assignments and presentations in addition to education tours in national seminars are conducted moreover students are motivated to be practical in various competitions not only in college campus but across the various colleges and universities. The college has also designated a senior faculty member as Dean, Academic Affairs for the effective teaching and learning process.
Examination and Evaluation	For examination and evaluation processes, the college has a separate branch i.e. Examination Branch headed by faculty member designated as Controller of Exam. The university provides guidelines for semester system examinations and its evaluation. The college adopts in totality. The College

	<p>follows the guidelines for examination and evaluation in Chaudhary Devi Lal University with the help of Exam. branch of college headed by faculty member designated as controller of exam. Every department holds regular meetings to verify that teachers are taking regular class test presentation and assignments.</p>
<p>Research and Development</p>	<p>Teachers of the college are encouraged for research activities and support is provided for the same. In continuation to this, more than 25 faculty members have presented their papers in national seminars, workshop and Conferences. Workshops for teaching and students are organised to improve research and innovation. Workshops for office staff along with library staff also organised to improve efficiency in work.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Instrumentation-Enrichment of the library, augmentation of the physical infrastructure and maintenance of the equipments is a continuous process in the college.</p>
<p>Human Resource Management</p>	<p>The college has maintained efficient human resource management system as human is an important element for development of any system. The college has provided by biometric attendance system which ensures regularity of the staff. The salary of staff is transmitted electronically which ensure efficiency and transparency in the system, all rules and benefits are provided to the facility as per the rules of the higher education system. College provides the faculty all the benefits according to the service rules of the Higher Education Haryana.</p>
<p>Industry Interaction / Collaboration</p>	<p>Although no direct linkage has been established by the college with any industrial unit yet Departments at their own level try to invite various representatives of business houses to have interaction with the students and give them first hand experience.</p>
<p>Admission of Students</p>	<p>The College understands its responsibility of reaching out to the students belonging to the every strata of life and hence formulates its policies accordingly. Admission of the students is done strictly according the norms of the governing agencies. College provides information related to</p>

admissions of students on College Website and admission committee of the faculty are formulated for each course differently which check the admission eligibility of the candidate and guide the student in the whole process of the admission. The college admission process is very transparent. College follows the guidelines of the governing agencies for admission of students. The college also follows the reservation policies of government of India for admissions. The candidates are required to apply through university controlled form system. The merit lists of various streams are displayed online as well as offline.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The decisions of various bodies engaged in Planning and development are suitably communicated to the stakeholders on the college portal so that implementation can also be done and performed in the same spirit.
Administration	The entire administrative structure has been linked to software. The information thus is shared with the concerned without any delay. This facilitates fast and speedy execution of administrative jobs.
Finance and Accounts	The entire accounting system is operated through Tally software. Reconciliation and Internal Check gets effectively operated through the software. Deposit of fees and other financial statements are prepared and generated instantly.
Student Admission and Support	For the admission of the students college has hired Zimong technology, Sirsa for the admission process. Admission of the students is done online and record of the students is also uploaded.
Examination	The Examination Branch has switched from manual work to computerized system for preparing record of evaluation and internal assessment. Record of unit tests, attendance record, and fee details is available on college software and teachers and clerks can access this data.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Vinod Kumar	PFMS Training NSS	CDLU, Sirsa	580
2018	Dr. Vijay Goyal	Workshop	DHE, Haryana, Panchkula	800
2018	Dr. Robin Anand	Workshop	Kurukshetra University, Kurukshetra	3505
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Online Submission of Awards/ Marks	Workshop on 'Students Registrati on and Promotions on EDP Portal'	16/11/2018	17/11/2018	47	18
2019	Online Workshop on NAAC Do cumentatio n	Online Workshop on NAAC Do cumentatio n	19/05/2019	19/05/2019	32	15
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop	1	11/06/2019	11/06/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	85	15	46

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
2	4	4

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

System of internal check of finance has been evolved in the routine. Various purchase committees ably supported by Bursar monitor maintenance of accounts, auditing of accounts is done by a qualified Chartered Accountant. Teams of DHE and other govt bodies also conduct their respective audit of the funds provided by them. Internal academic audit is done by IQAC and departmental level.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PNB, Fatehabad	15000	Sports
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CDLU	Yes	IQAC and Head of Departments
Administrative	Yes	DHE, Haryana	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

- Fees Concession for wards of the staff
- Staff quarters to IV Class employees
- Employee Provident Fund Facility
- Winter and Summer Uniforms for supporting staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- The number of Faculty Members increased in all streams by adding new Teaching Staff on regular as well as contractual basis.
- New PG courses in Arts, Science and Commerce and UG courses in Science stream introduced.
- Facilities for students like Indoor and Outdoor Stadium, Language Lab, Computer Labs, Science Labs, Seminar Hall, Conference Room and Smart Class Rooms established.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC Meeting-I	12/07/2018	12/07/2018	12/07/2018	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Raksha Bandhan to celebrate Womanhood	23/08/2018	25/08/2018	250	110
Extension Lecture on Women's Day	08/03/2019	08/03/2019	120	15
Gender Champion	03/06/2019	03/06/2019	5	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has taken various initiatives regarding environmental consciousness and sustainability. These are: • College has set up a solar energy plant of production capacity 48.3 kw in previous session and almost all the energy requirement of college is equal to energy production by this. In summer vacations college has surplus energy production due to less consumption. • The NSS Units of Manohar Memorial P.G.College, Fatehabad organised Two Day National Seminar on Swachh Bharat mission me yuvao ki sahbhagita dated 16-17 March, 2019. • The NSS Units of Manohar Memorial P.G.College, Fatehabad organised various activities regarding environmental consciousness like Tree Plantation drive, Swachh Bharat Abhiyan, Prabhat Pheri etc. • A cleanliness campaign started named as 'Ek Manohar Kadam Swachhta Ki Or' to promote environment consciousness. • Tree plantation is done by NCC cadets, NSS, Eco Club and other staff members and students under various government initiatives and non government organisations.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	1
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NSS 7 Days Camp	24/01/2019	30/01/2019	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree Plantation on Regular Yearly Basis by NSS and NCC units of the college.
- Presentation of Plants in Pots instead of Bouquets.
- A Number of one day camps was organised to clean the college campus and to make the students aware about health and hygiene. .

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice-I Title of the Practice - Beginning of the Day with National Anthem The Content- Today India is growing very fast in economic as well as technological aspects but over the years, citizens are lacking in patriotic and moral value. It's really painful to know that most of citizens are not able to sing national anthem. Hence our college has adopted this practice to inculcate patriotism and Moral value in the mind of students and staff members. Goals and Objectives of Practicel. To inculcate Patriotism in students. 2. To develop the concentration level. 3. To develop peace of mind of the students. The Practice- The College has adopted this practice in the morning sharp 8:59 am national anthem "Jana Gana Mana "is played through loudspeaker. The national anthem creates the spirit of patriotism among everyone. Every staff member and student of college stands as it is in whatever situation in they are to give respect to National Anthem. Evidence of Success- This practice extended a great influence among the students. This practice achieved the success to some extent in creating true spirit among the students. As we know, patriotism is not an easy task and still we have to travel a long road in this regard. But, to some extent, our college achieved in this regard. This practice also creates social awareness among the students. Our students also motivate to other persons where they live in society. Problem Encountered- This practice don't need any financial support. In rainy on winter season, we find less number of students to attend as compared to the summer season due to late coming in college campus due to fog or bad weather conditions. But overall we do not find any such problem. Best Practice-II Title of the Practice - MANOHAR KADAM SWACHHTA KI OR The Content- Cleanliness is essential for everyone's life routine. Cleanliness gives rise to good character by keeping our body, mind and soul peaceful and healthy. Hence our college has adopted this practice to inculcate spirit of

cleanliness and hygiene in the mind of students. Goals and Objectives of Practice 1. To motivate students towards cleanliness 2. To become a role model for society. 3. To develop the habits of cleanliness and hygiene in students. 4. To help the nation by becoming a part of National Swachh Bharat Abhiyan 5. To fill the gap between student life and social life of students. The Practice- The College has adopted this practice in guidance of our worthy management and IQAC cell. On 4 th Sunday of every month, the college staff members (both teaching and non-teaching), NSS volunteers, NCC cadets and other students of college come to college campus voluntarily in the morning and join the initiative taken by them. They do the cleaning of roads, grounds, lawns, water coolers etc. and helps other staff in that work. In afternoon lunch is organised by sharing of food. Evidence of Success- This practice has extended a great influence among the students. This practice achieved the success to some extent in creating spirit of cleanliness and hard work among the students. The students have started to convey this message to society. For this practice District administration has given appreciation award to our NSS Programme Officer. As we know, this practice is not an easy task and still we have to spare whole day out of our schedule. This practice also creates social awareness and work culture among the students. Problem Encountered- This practice don't need any financial support. Since the person involved in this campaign has to spare time/ full day from his/ her busy schedule, so we find less number of staff members and students sometimes to join this campaign. As most of students are from villages and students have to come especially for this.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mmcollege.ac.in/IQAC/BestPractices>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The main focus of the college is to serve the society through education. Like a beacon, guiding the philosophy of nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually, the Institution continues to spread the light of knowledge. For the development and application of quality initiative for various academic activities of the institution Various Certificate Courses have been started in this session. Apart from excelling in academics and co-curricular activities, the college never fails to sensitize students and staff towards various problems and concerns faced by the society. Blood Donation Camp, Environment Protection. Some achievements of our college are given as follow: ? The College got overall Championship Trophy in 7th Youth University Youth Festival which was held from 15th November to 17th November, 2018 and got the positions in which 18 events were recommended and 11 events were commended, as well as the running trophy for Musical, Theatre, Literary and Fine arts events followed by over-all trophy. ? 2 students of our College got 2nd Position in State Level Science Quiz which was organised by Vaish College Bhiwani. ? The college organised Talent Show Competitions from 24th September, 2018 to 9th October, 2018 in which students got various Positions in Speech, Singing and Dance, on the spot Painting, Playing instrument, Videography, Power point presentation and Quiz. ? One Student of our college got 2nd Position in National Level Essay Writing Competition which was organised by Hindu Girls College, Jagadhari. ? Five Students of our college got Positions in Painting, Speech, Debate and Essay Competitions which was organised by CMG Government College for Girls, Bhodiakhera. ? Apart from excelling academics and co-curricular activities, the college never fails to sensitize students and staff towards various problems and concerns faced by the

society. Blood Donation Camp, Environment Protection Schemes and Programs cleanliness Drive, Voter Awareness Programmes are taken up by the college and have suitably been appreciated by the District Administration. ? Hobby Classes of Theatre and Television for college students by the Department of Music in which students won National Level Prizes as well as Trophy for Theatre Events in University Youth Festivals.

Provide the weblink of the institution

<https://mmcollege.ac.in/IOAC/InstitutionalDistinctiveness>

8.Future Plans of Actions for Next Academic Year

- To organise more national seminars, conferences and workshops to motivate teachers in promoting Research and innovation Development activities in the campus.
- To arrange Competition Classes of CSIR UGC NET for Students of post graduate classes in all faculties of arts, science and commerce.
- To Improve Library Infrastructure by providing sufficient books for different subjects.
- To improve Drinking Water and Washroom facility for students and teachers.
- To Improve Canteen facilities and seating arrangements
- To make arrangements for rain water harvesting and establishment of Herbal park in college campus .
- To introduce new Post graduate courses in political science, History and Diploma in Yoga and Meditation.
- To host University athletic meet of session 2019-20 in our college.
- To organise more extension activities in every faculty like extension lectures, inter college competitions etc.
- To organise workshops, Faculty development programs for teaching and non teaching staff members by making MoU's with industries and other institutions.